



Town of Burlington

2023 ANNUAL TOWN MEETING

Monday, February 13, 2023

The Annual Town Meeting of electors and citizens qualified to vote in Town Meetings in the Town of Burlington, CT was called to order at 7:30 pm by First Selectman, Douglas K. Thompson. Selectmen Chard, Zabel and Goshdigian were present.

The Pledge of Allegiance was recited.

Eighteen (18) individuals were present.

Nominations for moderator of the meeting were opened. A motion to nominate Doug Thompson as moderator was made [Chard/Zabel]. No further nominations were received. A motion to close nominations [Goshdigian/Chard]

Doug Thompson was appointed moderator for this meeting.

The moderator gave a brief overview of the protocol for addressing questions or statements during discussion of the agenda items.

Mary-Jane Ugalde, Town Clerk read the call of the meeting.

ITEM #1: TO CONSIDER AND ACT UPON THE ACCEPTANCE OF THE 2021-2022 ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2022.

The moderator asked for a motion to accept the 2021-2022 annual report. A motion to accept the Annual Report was made by Zabel and seconded by Goshdigian.

Jerry Mullen, Chairman of the Board of Finance gave a brief overview of the Town Audit.

- Pages 2-5 of the Annual Report list the Elected Officials and Volunteers on Town Boards.
- Pages 6-12 of the Annual Report consist of the Management's Discussion and Analysis.
- Pages 13—16 of the Annual Report list the schedules of budgeted vs. actual amounts by department.
- Page 17 of the Annual Report is the Balance Sheet.
- Page 18 of the Annual Report show the Reserve Fund Balance.
- Page 19 of the Annual Report is a report from the superintendent of Schools for Regional School District #10.
- The total budget for 2021-2022 was \$38,131,222. This was an increase of \$562,558 from last year.



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Region #10 budget was \$27,612,122: 72% of the budget. Total expenditures were \$38,072,588. The difference of budgeted funds vs. actual was \$58,634.

- The total revenue was \$38,985,527. There was an over anticipated revenue of \$854,305. This excess of revenue was contributed to a high tax collection rate, excess ECS funds, an increase of Building Permits, Ambulance Fees and Conveyance Taxes from property sales.
- Unassigned Fund Balance was \$7,132,267 which is 19% of the budget.

Breakdown of Revenue:

83% Taxes

12% Grants and Contributions

4% Service Charges

1% Interest and other

Breakdown of Expenditures:

72% Education

10% Government Operations

13% Public Works

6% Public Safety

The Auditors found a deficiency in our process regarding segregation of duties. These are being evaluated.

There were no comments or questions. Item #1 passed unanimously by voice vote.

ITEM #2: TO AUTHORIZE THE FIRST SELECTMAN TO APPLY FOR AND EXPEND ANY AVAILABLE 100% REIMBURSABLE GRANT PROCEEDS HAVING NO IMPACT ON THE GENERAL FUND BUDGET FOR THE PERIOD FROM FEBRUARY 1, 2023 TO JANUARY 31, 2024.

A motion to accept Item #2 to authorize the First Selectman to apply for and expend any available 100% reimbursable grant proceeds having no impact on the general fund budget for the period from February 1, 2023 to January 31, 2024 by Chard and seconded by Zabel.

There were no comments or questions.

The motion passed by unanimous voice vote.

A motion was made and seconded to adjourn the meeting. [Goshdigian/Chard] The motion passed by unanimous voice.

Meeting adjourned at 7:41 pm.

Respectfully submitted,
Mary-Jane Ugalde, Town Clerk