



## **Town of Burlington**

### **Burlington Park and Recreation Commission**

**October 4, 2023**

#### **Call to Order:**

The October regular monthly meeting was held at the Burlington Public Library. The meeting was called to order at 7:00 pm by Chairman Mayes

Commissioners Present: Delano, Dockman, Mayes, Parente, Parker, Simonds, and Director Twomey

#### **Minutes of August Meetings**

Motion: (Delano/Dockman.). Minutes of August 9 and 29, 2023 approved with changes; Change the date of the August 29 meeting from August 9 to August 29.

**Public Comment:** None

#### **Financial Report:**

Director Twomey discussed the increase in Camp Salaries. Motion: To approve the need to increase the Camp Salaries in next year's budget (Parente/Dockman) (Approved unanimously)

#### **Fall/Winter Programming:**

- Spooktacular to be held on Oct 21 from 1-3pm. Rain date on Oct 22.
- Holiday Sing is scheduled for November 29 at 7:00pm on the Town Green.
- Holiday Lights contest: Judging by Park and Rec members will start the week of Dec. 11.
- Biddy Basketball is scheduled for Sundays at Lake Garda gym. Facility Request for Region 10 gym time will be submitted. The program needs a program director for this year.

#### **Facility Update:**

Chairman Mayes gave a summary of his meeting with the First Selectman, and the Building Dept regarding athletic fields and JCMP. Highlights included old and new business expectations for the Commission and the need for a 5-year facilities plan.

#### **5 Year Facility Plan:**

Chairman Mayes handed out a draft of a 5-year facility plan. Key points to evaluate were discussed. Creating a plan will incorporate forward thinking for future facility use and enhancement of recreational services without requesting new capital expenditures. The 5-year Facility Plan workshop will be added to the monthly agendas going forward.

**Any Other Business:** None.

#### **Adjourn:**

Motion: (Delano/Simonds): Adjourn at 7:59 pm was approved unanimously.

Recording Secretary - Bill Parente