

# **Board of Library Director's Meeting Minutes**

## **January 2, 2024**

### **1. Call to Order-6:58pm**

**Attendees:** Jodi Papazian, Jenn Cavallari, Teri Beck, Sandy Hierl, Mary Art, Sanford Mazeau, Debbie Fields, Sarah McCusker and Craig Winter. A. Cauoli and T. Breeshan attended from the high school for civic projet.

Absent: Daniel Cooper

### **2. Public Comment:** None

### **3. Approval of Minutes:** Approved by Debbie and seconded by Mary

### **4. Correspondence:** None.

### **5. Ongoing Business:**

Friends of the Library mailed out their annual letter.  
There will be a volunteer thank you event later this year.  
Fundraising ideas are being discussed

FY24 budget has been submitted. Jodi will be meeting with the First Selectman to review.

Library sign has been ordered with expected delivery in 6-8 weeks. Scott will install when delivered depending on the weather.

Library is using up the last of the ARPA funds on themed kits for the Children's department, Hoopla, OverDrive and an iPad kiosk station.

### **New Business:**

Scott from the town met with electricians to get estimates on lighting for different areas in the library. This will be for FY24 capital budget.

## **6. Director's Report:**

Budget Report- Jodi put together an attractive 2023 Annual Report handout to give to the Library Board and First Selectman to show all the things the library has to offer and what they have done in the past year. Board suggested to have available at the front desk for patrons as well.

Building Report: Solar panel installation has begun at Town Hall with hopes that the library will be next.

### **Library Statistics:**

Attendance for programs is still on the increase especially the children's and teen programs

Circulation, including online has increased this past month.

### **Upcoming News/ Events:**

Donations collected over the month of December were donated to Brian's Angels. Two SUV loads of supplies including tents, coats, etc. were delivered. They were very thankful.

Alex and Kelly (School Media Specialist at LMHS) are starting a social justice book club at the high school.

April an Alex hosted an after-hours Percy Jackson party that was well attended by tweens and teens.

February 3<sup>rd</sup> is Take Your Child to the Library Day. There will be drop in activities in the children's and teen departments with a performance by the Grumbling Gryphons in the afternoon.

Jodi brought up for the board to think about 5-year plan, including goals, needs and services for the library. More to come at next meeting. Maybe have focus groups to obtain suggestions.

## **7. Adjournment** at 7:45pm. Next meeting will be Tuesday, February 6, 2024, at 7:00pm

**Submitted by Teri Beck**